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UNC Chapel Hill Honors Contract Information Sheet

Honors Carolina students interested in completing an Honors Contract must submit an Honors Contract proposal online within three weeks of the first day of class.

What is an Honors Contract? The Honors Contract is a supplemental project designed to complement course work in undergraduate students' major field(s) of study. For example, students might write a research paper that investigates a topic covered in class, but in greater depth; develop an in-class presentation or lecture; complete a supplemental reading project with a formal report on the results; or undertake a supplemental performance or studio project. Contracts should add to, not simply extend, regular course assignments. Contract projects must also produce a tangible final product—written, performed, or exhibited—that can be evaluated at the conclusion of the semester.

The decision on whether or not to entertain an honors contract proposal rests entirely with individual faculty. Professors are under no obligation to add honors contracts to their courses.

Who is eligible to complete an Honors Contract? The Honors Contract option is reserved for Junior and Senior Honors Carolina students (i.e., students who have accrued 60 or more hours of academic credit toward graduation).

To which courses may an Honors Contract be added? Students may design an Honors Contract for any upper-level (200+) course within their major; students working toward a minor in Creative Writing may also design an Honors Contract for a course within the Creative Writing minor.

Honors Contracts may not be added to the following types of courses:

- Independent Study/Research
- Internships
- Special Studies
- Study Abroad
- Off-campus
- HNRS or "H" courses
- < 3.0 credit hours
- Continuing Education
- Pass/Fail
- TA-taught

How many Honors Contracts may a student undertake? Students may enter into only one (1) Honors Contract per semester.

How much work is appropriate for an Honors Contract? Honors Contracts should require at least three (3) hours of work per week and must provide for at least three (3) scheduled meetings between students and their supervising instructors.

What is involved in the approval process? Students must submit an Honors Contract Proposal online. Proposals will automatically route to the course instructor for approval, then to the Honors Carolina office for final review. Within one week of the submission deadline, students and supervising faculty will receive email notification from the Honors Carolina office regarding the status of the proposal.

How are Honors Contracts credited? Students remain enrolled in the regular course; there is no alternate or additional enrollment for the Honors Contract. Students who successfully complete the requirements outlined in the Honors Contract proposal will receive 3.0 hours of Honors Carolina program credit. No academic credit is applied to the Honors Contract.

What are students' responsibilities? Students should meet regularly with their supervising instructors to report on progress toward completing their projects. At the end of the term, they must submit their final product and complete an *Honors Contract Summary Report* online.

What are instructors' responsibilities? Instructors are responsible for helping students successfully complete their Honors Contract projects. Instructors should meet with their students on a regular basis during the semester to assess project work and to offer advice and suggestions. [*Please note that graduate teaching assistants are not eligible to oversee an Honors Contract.*]

What is the due date for the final product? Final products and *Honors Contract Summary Reports* are due no later than the last day of instruction in the semester.

How are Honors Contracts evaluated? At the conclusion of the semester, Honors Carolina will contact the course instructor and ask if the student successfully completed the requirements outlined in the original Honors Contract proposal. If the instructor indicates that the student met all requirements, then Honors Carolina will award the 3.0 hours of program credit to the student's record (kept internally). If the student has not completed the requirements, no Honors Carolina program credit will be recorded.

How can I get more information? For more information about Honors Contracts, please contact Jason Clemmons, Director of Curriculum, Recruitment, & Operations at 843-7756 or <mailto:jason@unc.edu>.